

**DRAFT**

GOUVERNEUR CENTRAL SCHOOL DISTRICT  
 BOARD OF EDUCATION  
 GOUVERNEUR NEW YORK 13642  
 REGULAR BOARD MEETING

SEPTEMBER 17, 2018

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President David Fenlong, at 6:30 P.M., EDT in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Dr. William Cartwright, James Delity, David Fenlong, Karen Geer, Lisa McGregor, Nickolas Ormasen, Laurie M. Roberts, Roland Roderick, Laura Spicer.

Trustees Absent:

Also Present: Lauren French, Superintendent of Schools; Donna Runner, Assistant Superintendent; Carol LaSala, Business Manager; Cory Wood, High School Principal; Steven Coffin, Middle School Principal; Victoria Day, Elementary Principal; Charity Zawatski, Elementary Principal; Shannon Mattice, CIO; Robyn Knowlton, CSE/CPSE Chairperson; Harold Simmons, Director of Facilities; Tatia Z. Kennedy, District Clerk.

News Media: Jessyca Cardinell, Gouverneur Tribune Press.

II. COMMENT PERIOD

President David Fenlong opened the floor for the first of two public comment periods, reminding those present that the Board will not respond to speakers during the meeting unless to address inaccurate information or ask clarifying questions; and topics raised may be responded to at the next meeting.

DASA procedures. A parent addressed the Board to request information on the district's DASA (Dignity for All Students Act) procedures; specifically the safety measures in place to prevent a student from being physically assaulted at school, the notification process to parents, the school's response to ongoing bullying, what DASA forms are kept on file, and how the school's insurance works if a student is injured at school.

Boys' Soccer. Resident John Pratt requested a meeting be held before November with parents and community members to make decisions for next year's soccer program, and asked if the schedule would be decided by group consensus or solely by the athletic department.

III. DISCUSSION

A. Presentation – BOCES Capital Project

Superintendent Lauren F. French provided background information on the upcoming BOCES Capital Project, stating the BOCES facilities, comprised of three separate Career and Technical Education (CTE) buildings covering 2,600 square miles, all need significant infrastructure upgrades, and the high enrollment has led to a lack of adequate lab and classroom space. Gouverneur heavily supports the Southwest Tech campus, where students (56% of GCS seniors and 42% of juniors) have opportunities to learn trades not accessible in district, such as heavy equipment, cosmetology, culinary arts, and other careers that can't be replaced with technology. They would also like to provide equitable access for instructional space for all students across the county, and separate the classroom environment from the shop/lab spaces. Currently Seaway Tech has 77 square feet per student; Northwest Tech has 107 SF, and Southwest Tech has 133 SF. The total project estimate from March Associates is \$43.4 million, with \$18.3M to Seaway Tech; \$15.5M to Northwest Tech; and \$9.76M to Southwest Tech. The cost will be shared by all 18 component school districts, with each district's cost dependent on their BOCES aid ratio. On average, districts will receive 70% of the costs back to them in the form of BOCES aid reimbursements. The net annual cost to GCS is \$22,491. Other districts range from a low of \$7,825 to a high of \$38,416. Financing is expected to be over 30 years and provided through bonds issued by the state Dormitory Authority (DASNY). The public vote is October 9 at four polling sites – the BOCES admin building in Canton, and at each of the three tech centers. Voters can request an absentee ballot from the BOCES admin building. The polling places and times will be posted on our Facebook page. Mrs. French stressed the benefits of the programs to our scholars; 79% of Gouverneur graduates received a technical endorsement last year. Opening the floor for questions, she confirmed that everyone who votes in our school elections is eligible to vote on the BOCES project. The vote is "yes" or "no" to approve the total project. Business Manager Carol LaSala confirmed that we receive aid on the portion we have to pay in the same year, and our projected net cost after the aid is approximately \$22K. Superintendent French added that we could not create those programs here for our scholars at that cost.

September 17, 2018

### III. DISCUSSION (CONT.)

#### B. Administrative Updates

Discussion included opening events taking place in all buildings. Middle School principal Steve Coffin highlighted the new advisory taking place each morning during the first 20 minutes of the school day, where one teacher meets with a small group of students in a social circle to have a conversation with no technology. Principal Coffin reported that this is where the bulk of character education happens and building concerns are addressed. As part of building respect for space and surroundings, another new initiative at the middle school is having students use the last 5 minutes of their lunch period to tidy their personal table area for the next group, stating that is important when 460 students have 4 lunch periods in two hours. Responding to questions, he stated that one cafeteria worker may rotate in as a monitor, but he also has 3-4 staff members at lunch every day. Vice-President McGregor commended the idea of students learning responsibility and accountability. The morning advisory of 20 minutes did reduce class periods from 43 to 40 minutes; Mr. Coffin said that teachers were previously using class time for character education but now that has been removed to the advisory for better focus. The goal is to work on relationships, not only student to student, but each teacher gets to know 12-14 students really well; no one student will go unnoticed. Trustee Laura Spicer questioned how early buses were arriving, as she had received some complaints. Mr. Coffin replied that the earliest a bus arrives is 6:47, and the doors open at 7 a.m. By 7:10 they usually have 350 students in the building; they are supervised in the cafeteria and gym by staff until 7:20 and then all students are moved to their classrooms for a 7:30 start. He requested that any parents with complaints be referred to his office as they are still making adjustments. Responding to additional questions, he said walkers are released at the same time as buses. They are still reviewing both the parent drop-off, as some are still stopping too early and blocking buses, and end-of-day pickup as well. High School Principal Cory Wood reminded everyone that homecoming activities are taking place the following week culminating in the football game against Canton and the Hall of Fame induction. Mr. Wood thanked the board for their support of our SUPA program, saying it is one of the strongest in the north country; we currently have 125 slots of college level learning taking place in grades 11-12 through partnerships with Potsdam, Syracuse University, and distance learning through Hudson Valley CC. Responding to questions, he stated the 125 slots are not unique individuals but total. Grade 11 is the earliest students can enroll. They continue to evaluate courses and explore what options are available, and some students have received their first year of college credit before high school graduation. Discussion continued on scholarships available for SUPA courses.

#### C. Communications

A letter from Senator Patty Ritchie informed the District that we received \$5,000 to implement her "Seeds of Success" program to expand our agricultural curriculum. Superintendent Lauren F. French also sent a letter to the Town of Gouverneur on behalf of the school letting them know what an excellent job they are doing. A project memorandum from March Associates listed the work items that were completed at the elementary and middle schools and what is proposed at the high school. The memo stated, "We are still finalizing the work scope at the High School in conjunction with the Smart School Project and available funding." Mrs. French also shared that she just received notice today that senior Alaina Porter received a \$3000 STEM award.

### IV. FINANCIAL REPORT

Business Manager Carol LaSala provided an update on the Tri-County Energy consortium, the solar consortium we joined back in the spring of 2015. The array at the Jeff-Lewis BOCES campus has generated credits to save the consortium almost \$53,000 from December 2017 through August 2018, which will be distributed to the 29 members comprised of school districts, towns and villages. Gouverneur's estimated share is \$5,745 based on the one array and our estimated usage. We are grandfathered until December 31, 2020, for additional arrays to be built and receive the remote net metering credits. Trustee Delity questioned that after our benefit from being grandfathered in the first group, whether financial obligations will appear in the future; Ms. LaSala responded that expenses will be taken out before the credits are given.

For informational purposes, Ms. LaSala shared the 2018-2019 School Tax Information received for the St. Lawrence-Lewis BOCES component districts, pointing out we are third lowest tax rate after Edwards-Knox and Clifton-Fine. She also provided numerous Forecast 5 reports showing comparisons, history, and projections that will be utilized during the budget process and asked for feedback on what reports they find useful. The Forecast 5 module now has five years of district history in addition to new uploads every month. President David Fenlong thanked her and said it was excellent information and appreciated, and asked Board members to let Mrs. French know their preferences.

V. UNFINISHED BUSINESS

A. Second Reading and Adoption of Policies

*(See Sheet #1, Board Minutes File Folder)*

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Laurie M. Roberts, that the Board of Education adopt the revised Policy 3220 – Public Expression at Meetings, effective immediately, as presented.

**DISCUSSION:** Changes discussed at the last Board meeting were incorporated. Speakers do not give their home address but rather their connection to the district, such as parent. It was clarified that is if you bring a letter, it must be turned into the clerk ahead of time and the speaker can give a synopsis of it rather than read it word for word.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. POLICY 3220, ADOPTED AS PRESENTED.**

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Roland Roderick, and seconded by Vice-President Lisa McGregor, that the Board of Education adopt the revised Policy 8260 – Title I Parent and Family Engagement, effective immediately, as presented.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. POLICY 8260, ADOPTED AS PRESENTED.**

B. Board Meeting Welcome Brochure

*(See Sheet #2, Board Minutes File Folder)*

The brochure was updated with the changes to Policy 3220 and will be made accessible at future board meetings.

C. Acceptance of Gift – returned to table from 7/9/18 organizational meeting.

Amended motion made by Trustee Laurie M. Roberts, and seconded by Trustee Dr. William Cartwright, that the Board of Education formally accept the gift of the donation from the 2018 Senior Parent Group, in the amount of \$1,850.00. These funds will be held in the Trust and Agency Fund until July 1, 2019.

**DISCUSSION:** A lengthy discussion was held regarding establishing a school store, run by students, and how it would be similar and different to a booster club, run by adults, and also the sale of pridewear. Superintendent French stated that she has been doing background work with the school's attorney. In the meantime, the Board agreed the funds should be held in the Trust and Agency Fund.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. GIFT FROM THE 2018 SENIOR PARENT GROUP, ACCEPTED AS PRESENTED.**

VI. CONSENT AGENDA

President Dave Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked that any items be removed for special consideration or discussion; therefore, no items were removed for consideration separately from the Consent Agenda.

**Motion to approve Consent Agenda Items:**

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Karen Geer, seconded by Trustee Laurie M. Roberts, that the Board of Education take the following action:

A. Minutes

Approve the minutes of the Regular Meeting of August 20, 2018, as presented.

B. Claims Auditors Reports

*(See Sheet #3, Board Minutes File Folder)*

Approve the Claims Auditor's Reports for the period 08/11/18 – 9/07/18, as presented.

## VI. CONSENT AGENDA (CONT.)

C. CSE Business*(See Sheet #4, Board Minutes File Folder)*

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

0014171	5101105	0010633	0010876	5103395	5103549
5103456	0010876	5102763	0010459	0010627	

D. CPSE Business*(See Sheet #5, Board Minutes File Folder)*

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

5103670	5103228
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CSE/CPSE Personnel Action:

- a) Creation of 1:1 Supplementary School Personnel position for out-of-district CPSE student, effective 9/04/18.
- b) Elimination of 1:1 Supplementary School Personnel for student #5103558, effective 8/29/18 (student left district).
- c) Kenneth Nicholas transferred from 0.5 FTE to 1.0 FTE Individual Aide, effective 8/29/18
- d) Tecia Tarkowski recalled to 0.5 FTE Individual Aide, effective 8/29/18

E. Treasurer's Report – July 2018*(See Sheet #6, Board Minutes File Folder)*

Accept the Treasurer's Report for the month of July 2018, as presented.

F. Treasurer's Report – August 2018*(See Sheet #7, Board Minutes File Folder)*

Accept the Treasurer's Report for the month of August 2018, as presented.

G. Tax Roll Corrections*(See Sheet #8, Board Minutes File Folder)*

1. LHM Irrevocable Trust (Lynn Matott) (2018 - 2019)  
Approve the application for tax roll correction for the Town of Fowler parcel 173.002-2-16 assessed to LHM Irrevocable Trust c/o Lynne H. Matott, 149 River Road, Gouverneur, NY 13642 to correct a clerical error made on the part of the Assessor (Basic Star exemption was removed in error starting with 2015 tax roll. Lynne H. Matott is the trust beneficiary. Basic star exemption should have remained on parcel. - tax adjustment from \$653.15 to \$249.38).
2. Niagara Mohawk A National Grid Company (2018 - 2019)  
Approve the application for tax roll correction for the Village of Gouverneur parcel 555.009-11-1 (Village) assessed to Niagara Mohawk A National Grid Company Property Tax Department, D-Mezz, 300 Erie Boulevard West, Syracuse, NY 13202 to correct a clerical error made on the part of the Assessor (Final Eq rate of 95% not used to calculate Special Franchise - tax adjustment from \$20,543.96 to \$20,494.35).
3. Niagara Mohawk A National Grid Company (2018 - 2019)  
Approve the application for tax roll correction for the Town of Gouverneur parcel 555.009-11-1 (Town) assessed to Niagara Mohawk A National Grid Company Property Tax Department, D-Mezz, 300 Erie Boulevard West, Syracuse, NY 13202 to correct a clerical error made on the part of the Assessor (Final Eq rate of 95% not used to calculate Special Franchise - tax adjustment from \$27,017.38 to \$26,952.11).

**Vote on Consent Agenda Items:**

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. ITEMS CONSIDERED ON CONSENT AGENDA, APPROVED AS PRESENTED.**

VII. NEW BUSINESS

A. AIS (Academic Intervention Services) Plan 2018-2020

(See Sheet #9, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Roberts, and seconded by Trustee Roderick, that the Board of Education approve and adopt the AIS Plan 2018-2020, as presented.

*CLERK'S NOTE: Trustee Karen Geer excused herself and momentary left at this point in the meeting.*

**DISCUSSION:** Trustee Delity asked if there was any significant difference between this one and last year; Assistant Superintendent Runner said the only differences are some of the services, we are looking at multiple data points, and the state requires us to have an AIP for students who score below a certain level on various assessments. Mrs. Runner also clarified that the group size of students on Tier 2 and Tier 3 is intentional, that Tier 3 could be one or up to three students to try to keep it smaller.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. AIS PLAN 2018-2020, APPROVED AS PRESENTED.**

B. Policy Review

(See Sheet #10, Board Minutes File Folder)

The following policies were reviewed with a first reading: **5551 – Allocation of Title I, Part A Funds in the District (New)**. This puts in writing that Title I, Part A funds will be allocated to district school buildings on the basis of highest poverty to lowest poverty, and will be used to supplement, not supplant, other State and local funds. **7133 – Education of Students in Foster Care (New)**. The 2018-19 Executive Budget added Education Law Section 3244, Education of Children in Foster Care. This policy addresses topics including transportation, designation of a foster care liaison, and district responsibilities when designated as the district of attendance. Assistant Superintendent Runner confirmed we are currently using this practice, and this policy puts it all in one place in writing. **7617 – Prereferral Intervention Strategies**. The Board must review this policy every two years. No changes were recommended since the last update. **7618 – Response to Intervention (RTI) Process (Revised)**. The changes incorporate documentation as referenced above under Item A. Trustee Roberts questioned a change where the special education providers were removed from the RTI team; Mrs. Runner stated that was a clerical error and would be changed back for the final version.

*CLERK'S NOTE: Trustee Karen Geer returned at this point in the meeting.*

C. Safety Committee

Superintendent Lauren F. French provided a brief update on the work done so far, including having people in place on the district wide team and the building wide teams, and efforts with Mike Tyler, Jessie Sheen, and Ed Janack to strategize the active shooter drill that will take place in the high school on September 28 in the afternoon during the half day professional day. The safety committee, with board representatives Delity, Ormasen, and McGregor, will meet within the next two weeks to review the background information to staff the SRO position, incorporating feedback from local individuals and local and state police. Trustee Ormasen asked that the packet be distributed to the full board in addition to the committee members.

D. Safety Plan

(See Sheet #11, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Dr. Cartwright and seconded by Trustee Roderick, that the Board of Education approve the District's Safety Plan, with the correction to the spelling of Trustee Delity's name, as presented.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. DISTRICT SAFETY PLAN, APPROVED AS PRESENTED.**

E. Corrective Action Plan in Response to June 30, 2018 Internal Audit Report

(See Sheet #12, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Roberts, and seconded by Vice-President McGregor, that the Board of Education approve the District's Corrective Action Plan in response to the June 30, 2018 Internal Audit report as presented.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. CAP IN RESPONSE TO 6/30/18 INTERNAL AUDIT, APPROVED AS PRESENTED.**

## VII. NEW BUSINESS (CONT.)

F. Regent Ouder Kirk Dinner – 10/17/18

President David Fenlong reminded Board members to return their response to the Board Clerk by Friday.

G. School Resource Officer – update

Included in (C) above.

H. GTA Mini-Grant Program

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Roberts, and seconded by Vice-President McGregor, that the Board of Education appropriate \$4,215.38, as per the GTA Contract, to A-9070.871, GTA Mini-Grant Program.

DISCUSSION: It was explained that this GTA benefit is to provide funds in the form of a grant to teachers who do innovative projects in their classroom. The funds come from administrative fees associated with the flex benefit plan.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. GTA MINI-GRANT PROGRAM APPROPRIATION, APPROVED AS PRESENTED.**

I. General Fund Budget Transfers for Fiscal Year Ending June 30, 2018

*(See Sheet #13, Board Minutes File Folder)*

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Vice-President McGregor, and seconded by Trustee Roberts, that the Board of Education accept the report of General Fund Budget Transfers for the fiscal year ending June 30, 2018, as presented.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. GENERAL FUND BUDGET TRANSFERS FOR FISCAL YEAR ENDING 6/30/18, APPROVED AS PRESENTED.**

J. Transportation Update

Business Manager Carol LaSala reported on concerns still being addressed from parents, including the actual time of pickup being different from what the bus letter stated, and the afternoon buses dropping their children off late. Ms. LaSala continues to work with First Student to address all issues.

K. FFA National Convention

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Geer, and seconded by Trustee Roderick, that the Board of Education approve the request for the FFA club members (approximately 4-5 students and advisor Mary-Elizabeth Foote) to attend the National FFA Convention in Indianapolis, Indiana, from October 21 – 27, 2018.

DISCUSSION: Superintendent French confirmed that the trip is funded internally by the club.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. FFA ATTENDANCE AT NATIONAL CONVENTION, APPROVED AS PRESENTED.**

L. Overnight Trip Request - Cross Country

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Dr. Cartwright, and seconded by Trustee Roberts, that the Board of Education approve the request for the Gouverneur Cross Country team, specifically athletes in good standing academically, to attend the McQuaid Invite in Rochester, NY with an overnight stay September 28, 2018. Families will provide monies for lodging and meals; transportation will be provided by District.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. CROSS COUNTRY OVERNIGHT TRIP REQUEST, APPROVED AS PRESENTED.**

## VIII. SUPERINTENDENT'S REPORT

A. Resignations

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, that the Board of Education accept the request for resignation of the following personnel:

VIII. SUPERINTENDENT'S REPORT – A. Resignations (Continued)

**Brooke Sherbino.** Motion made by Vice-President Lisa McGregor, and seconded by Trustee Laurie M. Roberts, that the Board of Education accept the request for resignation from **Brooke Sherbino**, Elementary Teacher, effective 8/22/18.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. RESIGNATION OF BROOKE SHERBINO, EFFECTIVE 08/22/18, ACCEPTED.**

**Resignation pending appointment.** Motion made by Trustee Delity, and seconded by Trustee Roberts, that the Board of Education accept the request for resignation from Kara L. Mashaw, from her position as 1.0 FTE Individual Aide, pending her appointment as 1.0 FTE Teacher Aide, effective 8/29/18.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. RESIGNATION OF KARA L. MASHAW AS INDIVIDUAL AIDE, EFFECTIVE 08/29/18, PENDING APPOINTMENT AS TEACHER AIDE, ACCEPTED.**

B. Terminations

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Vice-President McGregor, and seconded by Trustee Geer, that the Board of Education terminate the employment of Employee #00234 [Kristen L. Kulp] under Article 15.4(f) of the GSRPU contract, for absence from work on seven (7) consecutive days, when scheduled to work without making satisfactory arrangements with the School Administration prior to the end of the 7th day, except upon proof of sickness, effective 8/29/18.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. TERMINATION OF EMPLOYEE #00234, KRISTEN L. KULP, EFFECTIVE 08/29/18, APPROVED.**

C. Appointments

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, that the Board of Education approve the appointment of the following personnel:

1. Instructional

**Renee T. Powlin.** Motion made by Trustee Roderick, and seconded by Trustee Roberts, that the Board of Education appoint Renee T. Powlin, possessing a Music permanent certificate, to a three-year probationary term as a Music Teacher (Ms. Powlin has received prior tenure) in the *Music* tenure area, at an annual salary in accordance with the Gouverneur Teachers' Association Agreement, at Step 20, B90M, from the current GTA salary schedule. The probationary period is 8/30/18 through 8/30/21 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF RENEE T. POWLIN AS MUSIC TEACHER, APPROVED.**

**Rachel Curry.** Motion made by Trustee Roberts, and seconded by Trustee Spicer, that the Board of Education appoint **Rachel Curry**, possessing a Childhood Education (Grades 1-6) professional certificate, to a four-year probationary term as an Elementary Teacher in the *PreK-6 Elementary* tenure area, at an annual salary in accordance with the Gouverneur Teachers' Association Agreement, at Step 1, B30M, from the current GTA salary schedule. The probationary period is 8/29/18 through 8/29/22 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF RACHEL CURRY AS ELEMENTARYTEACHER, APPROVED.**

VIII. SUPERINTENDENT'S REPORT – C. Appointments - Instructional (Continued)

Correction to Appointment – Bridgette LaPierre. At the 7/9/18 organizational meeting, Bridgette LaPierre was appointed to the *per diem position* of Title I Teacher assigned to St. James Catholic School, for the 2018-19 school year *at a stipend of \$30.00 per hour*. Motion made by Trustee Geer, and seconded by Vice-President McGregor, that the Board of Education correct the appointment as follows: Appoint Bridgette LaPierre to the non-probationary position of .2735FTE Teacher, at an annual salary in accordance with the Gouverneur Teachers' Association Agreement, at Step 1, B30M, for the 2018-19 school year, paid through Title I funds. Ms. LaPierre holds Permanent certification in PreK-6.

DISCUSSION: Assistant Superintendent Runner explained that in the past we have paid a retired teacher a per diem rate, but since she is still paying into retirement we had to appoint her as a teacher.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. CORRECTION TO APPOINTMENT OF BRIDGETTE LAPIERRE, APPROVED.**

Long-Term Substitute Appointment – Britnee Kratochvil. Motion made by Trustee Roberts, and seconded by Trustee Roderick, that Britnee Kratochvil, who is seeking initial certification in Science 7-12, is hereby appointed to the non-probationary position of long-term substitute for the position that is encumbered by a Science vacancy, commencing on August 29, 2018 until further notice, at the established rate of uncertified substitute.

DISCUSSION: Responding to Trustee Roberts, Superintendent French stated her certification requirements are complete and it is expected very soon.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF BRITNEE KRATOCHVIL AS LONG TERM SUBSTITUTE, APPROVED.**

Curriculum Map Writers. Motion made by Trustee Roberts, and seconded by Trustee Spicer, that the Board of Education approve the appointment of the following teachers as Curriculum Map Writers for 2018-19: Kathy Buell, Sharon Martin

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF CURRICULUM MAP WRITERS, APPROVED.**

Mentors - Homeless. Through the McKinney-Vento sub-grant we are able to have the following people support our identified homeless population. Each person is given a stipend of \$1200 for the additional responsibilities to the district. District Support Liaisons: Megan Thackston, Marcy Tyler; Building Support Liaisons: Tonya Rood, Elementary; Monica Scott, Middle School; Corey Rogers, High School. In addition, Bonnie Bates will offer after school support, paid \$30 hour, up to 25 hours for the year, from Title Funding.

Motion made by Trustee Geer, and seconded by Vice-President McGregor, that the Board of Education approve the appointment of Bonnie Bates to serve as support for homeless students for school year 2018-2019, at the rate of \$30.00/hour from Title funding not to exceed 25 hours.

DISCUSSION: Clarification was given that those listed, with the exception of Bonnie Bates, are paid through the McKinney-Vento sub-grant, not district funds, and are provided for information only.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF BONNIE BATES AS HOMELESS MENTOR, APPROVED.**

Title I Instructors. Motion made by Trustee Roberts, and seconded by Vice-President McGregor, that the Board of Education approve the appointment of the following teachers as Title I Instructors for 2018-19, at the established rate of \$30/hour: Middle School - Nicholas Costa, Casandra Jock, Terri Whitaker, Nicholas Ahlfeld; High School – Lisa Carbone, Sarah Wood, Robert Dunkelberg, Carter Jones.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF TITLE I INSTRUCTORS, APPROVED.**

After School Detention Monitors. Motion made by Trustee James Delity, and seconded by Trustee Dr. William Cartwright that the Board of Education approve the appointment of the following teachers as After School Detention Monitor for 2018-19, at the rate of \$30/hour: Sam Sochia, April Nelson.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF AFTER SCHOOL DETENTION MONITORS, APPROVED.**



VIII. SUPERINTENDENT'S REPORT – C. Appointments (Continued)2. Non-Instructional

Correction to Appointment – Christine M. Sitts. At the August 20, 2018 organizational meeting, Christine M. Sitts was appointed to the position of School Nurse (RN) at an annual salary of \$43,008.00. Motion made by Trustee Laurie M. Roberts, and seconded by Trustee Roland Roderick, that the Board of Education correct the appointment as follows: Appoint Christine M. Sitts to the position of School Nurse (RN) at an annual salary of \$45,000.00, effective August 29, 2018.

DISCUSSION: Superintendent Lauren F. French clarified that the correction was due to giving her credit for training that was inadvertently left out of the original negotiation.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. CORRECTION TO APPOINTMENT OF CHRISTINE M. SITTS, APPROVED.**

Teacher Aide - Kara L. Mashaw. Motion made by Trustee Laurie M. Roberts, and seconded by Trustee Laura Spicer, that the Board of Education appoint Kara L. Mashaw to the position of 1.0 FTE Teacher Aide, effective August 29, 2018 at an annual salary in accordance with the Gouverneur School Related Personnel Union Agreement, at Level 1 Teacher Aide 7.5-hour, from the 2018-2019 salary schedule.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF KARA L. MASHAW AS TEACHER AIDE, EFFECTIVE AUGUST 29, 2018, APPROVED.**3. Substitutes

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Vice-President McGregor, and seconded by Trustee Roberts, that the Board of Education approve the appointment of the following personnel as listed to work as per diem substitutes for instructional, support, buildings & grounds, and/or food service departments, pending completion of all requirements including mandatory training, NYSED fingerprint clearance, and necessary employee paperwork, for the 2018-2019 school year: Brittney Arbuckle (holds Texas cert – Elem, ESOL); Penny Card-Hayes; Allison Carpenter; Kaira Cousino; Lydia Dale; Amy Davis (holds Florida cert – Elem, ESOL, Exceptional Student); Amber Gass; Debra Hays; Sally Hennigan; Ashley Hogle; Makayla Mannigan; Anita Mantia; Amanda McCarthy; Clara McIntosh; Kimberly Miles; Kaitlynn Morse; Karena Parody; Cailey Roberts; Patricia Taylor; Fannie Way; Ricky Yerdon.

YEAS: All Trustees Present NAYS: None.

**MOTION CARRIED. APPOINTMENT OF SUBSTITUTES, APPROVED AS PRESENTED.**4. Extra-Curricular Advisors

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Vice-President Lisa McGregor, and seconded by Trustee Roland Roderick, to approve the following extra-curricular appointment(s) for the 2018-2019 school year:

ADVISOR, GRADE 9 #1	SARAH J. WOOD	CLASS E	Step 1
ADVISOR, GRADE 10 #1	MARY-ELIZABETH FOOTE	CLASS E	Step 1
ADVISOR, GRADE 11, #1	HEATHER L. PARKER	CLASS D	Step 7
ADVISOR, GRADE 11 #2	CORY V. YOUNG	CLASS D	Step 8
ADVISOR, GRADE 12 #1	BETHANIE J. DENESHA	CLASS D	Step 8
ADVISOR, GRADE 12 #2	DEBRA S. ANDREWS	CLASS D	Step 6
ART CLUB HS	ROBERT D. DECKER	CLASS B	Step 6
BAND PEP	VICTOR M. CORREA III	CLASS F	Step 4
CHOREOGRAPHER (MUSICAL)	JUDITH K. BATES	CLASS C	Step 24
COMMUNICATION CLUB	CRYSTAL M. SNYDER	CLASS E	Step 4
COMPETITIVE SPEAKING CLUB	MICHAEL J. BASON	CLASS E	Step 2
DEANONIAN (.5)	BETHANIE J. DENESHA	CLASS A	Step 4
DEANONIAN (.5)	CORY V. YOUNG	CLASS A	Step 4
F.H.A. 7TH & 8TH GRADE	DEBRA R. WHITE	CLASS E	Step 19
FFA	MARY-ELIZABETH FOOTE	CLASS B	Step 2
FITNESS CENTER TRAINER	MICHELLE M. BENDA	CLASS E	Step 1
HISTORY CLUB	NICHOLAS P. COSTA	CLASS D	Step 4
HONOR SOCIETY 7-8	DEBRA R. WHITE	CLASS C	Step 2
HONOR SOCIETY 9-12	MARCY J. TYLER	CLASS C	Step 4
HOSPITALITY CLUB	TRACY J. WHITTON	CLASS E	Step 6

VIII. SUPERINTENDENT'S REPORT – C. Appointments: Extra-Curricular Advisors (Continued)

KEY CLUB	JULIA M. STREETER	CLASS D	Step 1
MUSICAL CO-DIRECTOR	KATHLEEN A. BUELL	CLASS B	Step 7
O.M. COORDINATOR	STEPHANIE A. PLAISTED	CLASS D	Step 8
ORCHESTRA ELEMENTARY	VICTOR M. CORREA III	CLASS C	Step 4
ROBOTICS - ELEM	HEATHER A. DELITY	CLASS D	Step 5
ROBOTICS - HS	SAMUEL E. SOCHIA	CLASS D	Step 10
SELECT CHOIR (CHAMBER SINGERS)	RENEE T. POWLIN	CLASS B	Step 1
STAGE BAND	JENELLE J. YEOMAN	CLASS C	Step 1
STUDENT COUNCIL HIGH SCHOOL	EVELYN G. BARTON	CLASS C	Step 18
VARSITY CLUB	MICHELLE M. BENDA	CLASS C	Step 6
WHIZ QUIZ	EMILY M. BASON	CLASS D	Step 1
WINTER COLOR GUARD	JESSICA E. MCMASTER	CLASS E	Step 2

**DISCUSSION:** Vice-President Lisa McGregor asked if middle school drama would be continued; Principal Coffin replied they are currently looking for an advisor.

**YEAS:** Cartwright, Fenlong, Geer, McGregor, Ormasen, Roberts, Roderick, Spicer

**NAYS:** None.

**ABSTAIN:** Delity

**MOTION CARRIED. APPOINTMENT OF EXTRA-CURRICULAR ADVISORS, APPROVED.**

Correction to 2017-18 Appointment – Debra Andrews. The 2017-18 stipend paid to Debra Andrews as Advisor, Grade 11 #2, was approved and paid at Class E, Step 5 (\$721). The correct classification for Advisor, Grade 11 #2 is Class D. Therefore, her correct stipend should have been Class D, Step 5 (\$1036). Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Vice-President McGregor, and seconded by Trustee Geer, to approve the payment to Debra Andrews in the amount of \$315.00, to correct her 2017-18 Extra-Curricular appointment, as presented.

**YEAS:** All Trustees Present    **NAYS:** None.

**MOTION CARRIED. CORRECTION TO APPOINTMENT OF DEBRA ANDREWS, APPROVED.**

D. Retirement

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Roberts, and seconded by Trustee Dr. Cartwright, to accept the request for resignation for Retirement purposes from Debra White, Family and Consumer Science teacher, at the end of the day June 26, 2019.

**DISCUSSION:** Trustee Laurie M. Roberts thanked her on behalf of the Board for her many years of service.

**YEAS:** All Trustees Present    **NAYS:** None.

**MOTION CARRIED. RESIGNATION FOR RETIREMENT PURPOSES OF DEBRA WHITE, ACCEPTED.**

IX. COMMENT PERIOD

Policy 3220. Resident Bill Hay asked for clarification on the public comment period, and whether individuals must write to the board clerk prior to the meeting to obtain permission to speak. Vice-President Lisa McGregor responded that all are welcome to speak, but if they have a lengthy letter the Board prefers to see that in advance and not have a speaker read the entire letter but rather condense it if lengthy. Teacher Erin Gates also spoke, asking for clarification to the Board members' use of the phrase "a letter written by someone else," and added some people are nervous when speaking and it helps them to have their statement prepared to read from. President David Fenlong explained that including letters written by others was just an example, and those who have lengthy letters are asked to submit those ahead of time as that helps the board members.

X. ADJOURNMENT

There being no further business or discussion, motion made by Vice-President Lisa McGregor, and seconded by Trustee Laurie M. Roberts, to adjourn the meeting at 9:00 PM.

**YEAS:** All Trustees Present.    **NAYS:** None.

**MOTION CARRIED. MEETING ADJOURNED AT 9:00 PM, EDT.**

Respectfully submitted,

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Tatia Z. Kennedy, District Clerk

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Dave Fenlong, President