

GOUVERNEUR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
GOUVERNEUR NEW YORK 13642
ORGANIZATIONAL BOARD MEETING

JULY 10, 2017

I. CALL TO ORDER

The ORGANIZATIONAL MEETING of the Board of Education of Gouverneur Central School District was called to order by Tatia Z. Kennedy, Clerk of the District, at 6:30 P.M., EDT in the High School Cafeteria, leading those present in the Pledge of Allegiance.

Trustees Present: Dr. William Cartwright, James Delity, Lisa Dunkelberg, David Fenlong, Karen Geer, Lisa McGregor, Nickolas Ormasen, Roland Roderick, Ed Siebels.

Trustees Absent:

Also Present: Lauren French, Superintendent of Schools; Donna Runner, Assistant Superintendent; Carol LaSala, Business Manager; Cory Wood, High School Principal; Charity Zawatski, Gouverneur Elementary Principal; Harold Simmons, Director of Facilities; Tatia Z. Kennedy, District Clerk.

News Media: Jessyca Cardinell, Gouverneur Tribune Press.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS

A. Administration of Oath

The Oath was administered to new Board Members James Delity and Roland Roderick by the Board Clerk.

B. Election of Officers

1. Board President – Ed Siebels

The Clerk called for nominations for President of the Board for the year 2017-2018. Trustee Lisa Dunkelberg nominated Trustee Ed Siebels, seconded by Trustee Karen Geer. There were no further nominations.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. ED SIEBELS ELECTED PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2017-2018 YEAR AND TOOK CHARGE OF THE REMAINDER OF THE MEETING.

2. Board Vice-President – David Fenlong

The President called for nominations for Vice-President of the Board to serve in the absence of the President and be authorized to sign all legal documents such as deeds, contracts, etc. and co-affix the seal of the District. Trustee Lisa Dunkelberg nominated Trustee David Fenlong, seconded by Trustee Dr. William Cartwright. There were no further nominations.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. DAVID FENLONG ELECTED VICE-PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2017-2018 YEAR.

3. Administration of Oath to Elected Board Officers

The Oath was administered to President Ed Siebels and Vice-President David Fenlong by the Board Clerk.

C. Appointment of District Officers

1. District Clerk – Tatia Z. Kennedy

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that Tatia Z. Kennedy be appointed as Clerk of the District for the year 2017-2018.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. TATIA Z. KENNEDY APPOINTED DISTRICT CLERK OF THE BOARD OF EDUCATION FOR THE 2017-2018 YEAR.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED):

C. Appointment of District Officers (Cont.)

2. District Treasurer – Linda Erdman

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that Linda Erdman be appointed as District Treasurer for the year 2017-2018.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. LINDA ERDMAN APPOINTED DISTRICT TREASURER OF THE BOARD OF EDUCATION FOR THE 2017-2018 YEAR.

3. Deputy Treasurer –Carol L. LaSala

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that Carol L. LaSala be appointed Deputy Treasurer for the fiscal year 2017-2018.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. CAROL L. LASALA APPOINTED DEPUTY TREASURER OF THE BOARD OF EDUCATION FOR THE FISCAL YEAR 2017-2018.

4. School Tax Collector – Rachel Wainwright

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that Rachel Wainwright, Village of Gouverneur, be appointed Tax Collector of the District for the year 2017-2018.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. RACHEL WAINWRIGHT, VILLAGE OF GOUVERNEUR, APPOINTED SCHOOL TAX COLLECTOR FOR THE YEAR 2017-2018.

5. Internal Claims Auditor – Tammy Law

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that Tammy Law be appointed as Internal Claims Auditor for the year 2017-2018, at a rate of \$15.30/hour.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. TAMMY LAW APPOINTED INTERNAL CLAIMS AUDITOR FOR THE YEAR 2017-2018, AS PRESENTED.

6. Administration of Oath to Appointed Officers

The Oath was administered to the appointed officers.

D. Other Appointments

Motion to approve Organizational Meeting business items D-1 through D-29:

Motion made by Trustee Lisa Dunkelberg, seconded by Trustee Karen Geer, that the following annual organizational meeting business Items D-1 through D-29 be approved as presented:

1. School Physician – Donald Schuessler, M.D.

Donald Schuessler, M.D. be appointed School Physician for 2017-2018, at a stipend of \$42,225.

2. School Attorney – Case & Leader

Case & Leader be appointed School Attorney for the year 2017-2018, at a rate of \$175 per hour.

3. Central Treasurer and Assistant Central Treasurer for Extraclassroom Activity Fund

Michelle Hassett be appointed Central Treasurer and Tammy Mullin be appointed Assistant Central Treasurer of the Extraclassroom Fund for the year 2017-2018.

4. District Attendance Officer – Donna Runner

Donna Runner be appointed District Attendance Officer for the year 2017-2018.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED):

D. Other Appointments (Cont.)

Motion to approve Organizational Meeting business items D-1 through D-29 (Cont.):

5. Independent Auditor – Crowley & Halloran CPAs, P.C.
Crowley & Halloran CPAs, P.C. be appointed as Independent Auditor for the year 2017-2018 at the contractual amount of \$11,700.
6. Internal Auditor – Bowers & Company
Bowers & Company be appointed as Internal Auditor for the year 2017-2018 at the contractual amount of \$6,150.
7. Records Access Officer –Carol L. LaSala
Carol L. LaSala be appointed Records Access Officer for the year 2017-2018, in accordance with Public Officers Law Sections 65-A and 87-B(III).
8. Records Retention and Disposition Officer –Carol L. LaSala
Carol L. LaSala be appointed Records Retention and Disposition Officer for the year 2017-2018, in accordance with Public Officers Law Sections 65-A and 87-B(III).
9. Asbestos Designee – Harold Simmons
Harold Simmons be appointed as Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) Designee to ensure compliance with, and as required by, the Asbestos Hazard Emergency Response Act of 1986.
10. Residential Designee –Carol L. LaSala
Carol L. LaSala be appointed Residential Designee for the year 2017-2018, in accordance with Board Policy 7124, Entitlement To Attend – Age and Residency.
11. Chemical Hygiene Officer – Christopher Dashnaw
Christopher Dashnaw be appointed Chemical Hygiene Officer of the District for the year 2017-2018, as required by the District's Chemical Hygiene Plan, at a stipend of \$500.
12. Purchasing Agent –Carol L. LaSala or Lauren F. French
Carol L. LaSala be appointed Purchasing Agent of the District for the year 2017-2018; and in the case of her absence, that Lauren F. French be appointed as Purchasing Agent for the year 2017-2018; and that the Purchasing Agent shall be authorized to purchase, procure, store, and distribute all supplies and equipment for which appropriations have been made with due regard to existing law, economy and efficiency, and the needs and desires of the departments of the school requesting such supplies; and that the Purchasing Agent is further authorized to execute in the name of the Board of Education any and all documents, contracts, orders or other instruments necessary to carry out the intent of this resolution, until such time as the Board may revoke the appointment.
13. Insurance Broker – MacFadden-Dier Agency, Inc.
MacFadden-Dier Agency, Inc. be appointed Insurance Broker for the School and be instructed to purchase Security Bonds in the proper amounts for the District Treasurer, Tax Collector, Claims Auditor, and Central Treasurer of the Extraclassroom Activity Funds for the year 2017-2018.
14. School District Liaison for Homeless Children and Youths – Donna Runner
Donna Runner be appointed School District Liaison for Homeless Children and Youths of the District for the year 2017-2018.
15. Civil Rights Compliance Designees – Cory Wood and Carol L. LaSala
Cory Wood be appointed Civil Rights Compliance Designee for male students and staff for the 2017-2018 school year, and Carol J. LaSala be appointed Civil Rights Compliance Designee for female students and staff for the 2017-2018 school year.
16. Impartial Hearing Officers for Committee on Special Education
The school district will use the district specific list of Impartial Hearing Officers as maintained by the IHRS (Impartial Hearing Reporting System), for the Committee on Special Education.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED):

D. Other Appointments (Cont.)

Motion to approve Organizational Meeting business items D-1 through D-29 (Cont.):

17. Committee on Special Education Members

The following be appointed as members of the Committee on Special Education:

- Chairperson: Robyn Knowlton
- Secretary: Rosalie Munger, Donna Wood
- School Physician: Donald Schuessler, M.D.
- School Psychologist(s): Jessica Anderson, Jennifer Nichols, Kaitlin McGregor
- Teacher of the Disabled Child: As defined by Federal Regulations
- Regular Education Teacher: As defined by Federal Regulations
- Parent of Child
- Parent Representative: Stacy Canell

18. Surrogate Parents for Committee on Special Education – Stacy Canell

Stacy Canell be appointed Surrogate Parent for the Committee on Special Education.

19. Committee on Preschool Special Education Members

The following be appointed as members of the Committee on Preschool Special Education:

- Chairperson: Robyn Knowlton
- Parent of Child
- Parent Representative: Stacy Canell
- Evaluator: A professional who participated in the Evaluation of the child for whom services are being sought
- Agency Representative: A designated representative from county service agency and/or agency serving child from 0-2 years of age
- The Child’s Teacher* (if he/she has one; if not, an appropriately certified teacher [**For initial CPSE evaluation meetings a Special Education teacher and a Regular Education teacher*]).

20. Sub Committees of the Committee on Special Education for 2017-2018

Appoint building sub committees of the CSE for 2017-2018:

GOUVERNEUR ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
The student’s Special Education Provider – AND –	The student’s Special Education Provider – AND –	The Student’s Special Education Provider – AND –
Robyn Knowlton, Chairperson of the CSE – OR –	Robyn Knowlton, Chairperson of the CSE – OR –	Robyn Knowlton, Chairperson of the CSE – OR –
Victoria Day, Building Principal – OR –	Steven Coffin, Building Principal – OR –	Cory Wood, Building Principal – OR –
Charity Zawatski, Building Principal – OR –	Jessica Anderson, School Psychologist – OR –	Jessica Anderson, School Psychologist – OR –
Jessica Anderson, School Psychologist – OR –	Jennifer Nichols, School Psychologist – OR –	Jennifer Nichols, School Psychologist – OR –
Jennifer Nichols, School Psychologist – OR –	Kaitlin McGregor, School Psychologist – OR –	Kaitlin McGregor, School Psychologist – OR –
Kaitlin McGregor, School Psychologist – OR –	Angela Lovely, Special Education Teacher – OR –	Robert Dunkelburg, Special Education Teacher – OR –
Meagan Dupuis-Fregoe, Special Education Teacher – OR –	Arthur Knauf, Special Education Teacher – OR –	Lisa Carbone, Special Education Teacher – OR –
Pam Easton, Special Education Teacher – OR –	Denise Baer, Special Education Teacher – OR –	April Nelson, Special Education Teacher – OR –
Bridget Lewis, Special Education Teacher – OR –	Nola Farns, Special Education Teacher – OR –	Kevin Burke, Jr., Special Education Teacher – OR –
Laura Kuhn, Special Education Teacher – OR –	Melissa Sweeney, Special Education Teacher – OR –	Heather Parker, Special Education Teacher – AND –
Kyle Baker, Special Education Teacher – OR –	Gina Caldwell, Special Education Teacher – OR –	Related Service Providers – AND –
Carolyn Teetsel, Special Education Teacher – AND –	Crystal Snyder, Special Education Teacher – OR –	General Education Teacher – AND –
Related Service Providers – AND –	Jessica McMaster, Elementary Special Education Teacher – OR –	Child’s Parent
General Education Teacher – AND –	Sara Narrow-LaPoint, Special Education Teacher – AND –	
Child’s Parent	Related Service Providers – AND –	
	General Education Teacher – AND –	
	Child’s Parent	

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED):

D. Other Appointments (Cont.)

Motion to approve Organizational Meeting business items D-1 through D-29 (Cont.):

21. Outside Service Providers

(See Sheet #1, Board Minutes File Folder)

Approve the contracts with the following outside service providers, as presented:

FreedomTravell
 North Coast Therapy
 United Helpers Care, Inc.
 Sheila Clonan, NY Licensed Psychologist

22. Agricultural Advisory Board Members

The following be appointed as members of the Agricultural Advisory Board:

Mr. Donald Peck	(Term expires 6/30/2018)
Mr. Benjamin Hoffman	(Term expires 6/30/2018)
Mr. John Hunter	(Term expires 6/30/2018)
Mr. Robert Andrews	(Term expires 6/30/2019)
Mr. Doug Thompson	(Term expires 6/30/2019)
Mr. Allyn Tubbs	(Term expires 6/30/2019)
Mr. Lyle Hotis	(Term expires 6/30/2020)
Ms. Karen Rizza	(Term expires 6/30/2020)
Ms. Kari Schermerhorn	(Term expires 6/30/2020)

23. Representative and Alternate Representative to St. Lawrence Counties School District Employees Medical Plan for 2017-2018 – Carol L. LaSala and Lauren F. French

WHEREAS, the Gouverneur Central School District is a Participant in the St. Lawrence-Lewis Counties School District Employees Medical Plan; and

WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it

RESOLVED, that the Board of Education hereby designates Carol LaSala to serve as the School District's representative on the Plan's Board of Directors for 2017-2018; and

RESOLVED FURTHER, that the Board of Education hereby designates Lauren F. French to serve as an alternate district representative on the Plans' Board of Directors for 2017-2018 should the district's representative not be able to attend a Board of Directors' Meeting.

24. Representative and Alternate Representative to St. Lawrence Counties School District Employees Workers' Compensation Plan – Carol L. LaSala and Lauren F. French

WHEREAS, the Gouverneur Central School District is a Participant in the St. Lawrence-Lewis Counties School District Employees Workers' Compensation Plan; and

WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it

RESOLVED, that the Board of Education hereby designates Carol LaSala to serve as the School District's representative on the Plan's Board of Directors for 2017-2018; and

RESOLVED FURTHER, that the Board of Education hereby designates Lauren F. French to serve as an alternate district representative on the Plans' Board of Directors for 2017-2018 should the district's representative not be able to attend a Board of Directors' Meeting.

25. Dignity for All Students Act Coordinators

Cory Wood be appointed as Lead Coordinator – District for 2017-2018; and the following staff be appointed as building coordinators: HS/MS – Steven Coffin, Maria Mesires, (TBA), Patricia Bush, Marcy Tyler, Briana Marsh, Monica Scott; Elementary – Charity Zawatski, Victoria Day, Tonya Rood, Megan Thackston.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED):

D. Other Appointments (Cont.)**Motion to approve Organizational Meeting business items D-1 through D-29 (Cont.):**

26. Audit Committee – All Trustees of the Board of Education
All Trustees of the Board of Education be appointed as Audit Committee for 2017-2018.
27. Title IX / Section 504 Officer / ADA Coordinator – Carol L. LaSala
Carol L. LaSala be appointed Title IX / Section 504 Officer / ADA Coordinator for 2017-2018.
28. Webmaster – Cory Young
Cory Young be appointed Webmaster for 2017-2018, at a stipend of \$4,100.
29. Student Board Member Representative – Myia Tyler
Myia Tyler be appointed Student Board Member Representative for the year 2017-2018.

Vote on Organizational Meeting Business Items D-1 through D-29:

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. ANNUAL ORGANIZATIONAL MEETING BUSINESS ITEMS D-1 THROUGH D-29, APPROVED AS PRESENTED.

E. Designations**Motion to approve Organizational Meeting business items E-1 through E-6:**

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that the following annual organizational meeting business Items E-1 through E-6 be approved as presented:

1. Designation of Official Depositories – Community Bank, N.A.; Chase; and NY CLASS.
The Official Depositories for the school year 2017-2018 will be Community Bank, N.A.; Chase; and New York Cooperative Liquid Asset Securities System (NY CLASS).
2. Place, Time and Dates of Regular Meetings for 2017-2018
The regular place of meeting be designated the High School Cafeteria, and the hour of 6:30 PM, EDT and EST, be designated as time of meetings. The dates are:

July 10, 31	January 8, 29
August 21	February 12
September 11, 25	March 5, 19
October 16	April 2, 16
November 6, 20	May 7, 21
December 11	June 4, 25
3. Official Newspaper – Gouverneur Tribune Press
Gouverneur Tribune Press be designated as the official newspaper for 2017-2018.
4. Mileage Reimbursement Rate
The current IRS mileage rate be used for any and all approved travel by district personnel using a privately owned vehicle for the school year 2017-2018.
5. School Pesticide Representative – Harold R. Simmons
Harold R. Simmons be designated as School Pesticide Representative for the year 2017-2018.
6. Chief Emergency Officer – Lauren F. French
Lauren F. French be designated as Chief Emergency Officer for the year 2017-2018.

Vote on Organizational Meeting Business Items E-1 through E-6:

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. ANNUAL ORGANIZATIONAL MEETING BUSINESS ITEMS E-1 THROUGH E-6, APPROVED AS PRESENTED.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED):

F. Authorizations

Motion to approve Organizational Meeting business items F-1 through F-9:

Motion made by Trustee Lisa Dunkelberg, seconded by Trustee Dr. William Cartwright, that the following annual organizational meeting business Items F-1 through F-9 be approved as presented:

1. Payroll Certification Officer – Lauren F. French
Lauren F. French be named Payroll Certification Officer for the school year 2017-2018.
2. Designation of Assistant Superintendent to approve conference/convention/workshop attendance
Donna Runner be designated to approved conference / convention / workshop attendance for the year 2017-2018.
3. Distribution of Petty Cash
Petty Cash Funds be approved for the following:

High School	\$ <u>100</u>	Business Office	\$ <u>100</u>
Elementary School	\$ <u>100</u>	School Lunch	\$ <u>300</u>
4. Designation of Treasurer or Deputy Treasurer to Sign Checks
The Treasurer or Deputy Treasurer be designated to sign all checks.
5. Designation of Chief School Officer to approve Budget Transfers
The Chief School Officer be authorized to approve all Budget Transfers.
6. Designation of Superintendent of Schools to Apply for Grants in Aid
The Superintendent of Schools be authorized to apply for Grants in Aid.
7. Authorization to Participate in Cooperative Purchasing Programs
(See Sheet #2, Board Minutes File Folder)
The Board authorizes participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2017-2018 school year, as presented.
8. Resolution for Authorization to Appoint Impartial Hearing Officer
WHEREAS, Part 200 of the Regulations of the Commissioner of Education was amended to require that, upon receipt of a request for an impartial hearing involving a student with or a student suspected of having a disability, a board of education “immediately” appoint an impartial hearing officer pursuant to the procedure set forth in said regulations; and
WHEREAS, said regulations also authorize a board of education to designate one or more of its members to appoint the impartial hearing officer.
NOW, THEREFORE, it is resolved that the President and Vice President of the Board of Education are hereby authorized to appoint the impartial hearing officer to preside over special education hearings held pursuant to 8 NYCRR §200.5.
9. Indemnification and Legal Defense Resolution
(See Sheet #3, Board Minutes File Folder)
The Board approves the Indemnification and Legal Defense Resolution pursuant to Public Officers Law, Section 18, as presented.

Vote on Organizational Meeting Business Items F-1 through F-9:

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. ANNUAL ORGANIZATIONAL MEETING BUSINESS ITEMS F-1 THROUGH F-9, APPROVED AS PRESENTED.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED):

G. Official Undertakings

1. Appointment of Controller and Assistant Controller for Extraclassroom Activity Funds – Lauren F. French and Carol L. LaSala

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that Lauren F. French be appointed Controller for school year 2017-2018 and Carol L. LaSala appointed Assistant Controller for Extraclassroom Activity Funds for the year 2017-2018.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. LAUREN F. FRENCH APPOINTED CONTROLLER AND CAROL L. LASALA APPOINTED ASSISTANT CONTROLLER FOR EXTRACLASSROOM ACTIVITY FUNDS FOR 2017-2018.

H. Other Items

1. Re-adoption of all Policies, and Code of Ethics in effect during Previous Year

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that the Board of Education approve the Code of Conduct, all policies, and Code of Ethics in effect during the previous year be adopted for the year 2017-2018.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. POLICIES AND CODE OF ETHICS IN EFFECT DURING THE PREVIOUS YEAR, RE-ADOPTED.

2. Appointment of Legislative Liaison

Motion made by Trustee Lisa Dunkelberg, seconded by Vice-President David Fenlong, that Trustee Dr. William Cartwright be appointed Legislative Liaison of the District for the year 2017-2018.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. APPOINTMENT OF DR. WILLIAM CARTWRIGHT AS LEGISLATIVE LIAISON, APPROVED AS PRESENTED.

III. COMMENT PERIOD

No comments at this time.

IV. DISCUSSION

A. Administrative Updates

1. Principals

High School Principal Cory Wood reported that 185 students are attending summer school, with 52 students in Driver's Education. A problem with one of the vehicles has caused a scheduling issue for students but is expected to be resolved soon. He also provided an update on curriculum changes to social studies and shared that SUPA Biology will replace AP, providing up to 8 college level science credits, with 23 students already signed up. Extended day camps are well attended and include many STEM options among other opportunities. Charity Zawatski and Victoria Day are attending a poverty and trauma initiative training, where they will identify district priorities and create an action plan and strategies to support the large population of our students who fall in this category.

2. Facilities

Director of Facilities Harold Simmons announced the annual Trade Show is July 13 for the school facilities association, showcasing 28 vendors with over 200 various school employees expected to attend. In addition, a "garage sale" is taking place next week for surplus and used equipment, such as cabinets. He provided a brief project update, saying the floors should be done next week and then first and second grade rooms will move back where they were and third and fourth grade will move over. Superintendent Lauren F. French thanked Mr. Simmons, saying she couldn't ask for someone to work harder or more diligently to keep everything under control.

B. Communications

None.

V. FINANCIAL REPORT
None.

VI. UNFINISHED BUSINESS
None.

VII. CONSENT AGENDA
President Ed Siebels asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked that any items be removed; therefore, no items were removed for consideration separately from the Consent Agenda.

Motion to approve Consent Agenda Items:

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, that the Board of Education take the following action:

A. Minutes

Approve the minutes of the June 26, 2017 regular meeting of the Board of Education, as presented.

B. Claims Auditors Reports

(See Sheet #4, Board Minutes File Folder)

Approve the Claims Auditor's Reports for the period 06/17/17 – 06/30/17, as presented.

C. CSE Business

(See Sheet #5, Board Minutes File Folder)

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

14036

D. Memorandum of Agreement #4 to GSRPU Contract

(See Sheet #6, Board Minutes File Folder)

Approve the Memorandum of Agreement #4 to the GSRPU Contract, as presented.

DISCUSSION: Superintendent Lauren F. French clarified that the MOA would give seniority to Individual Aides, who historically would be attached to one child and lose employment when that child no longer needed services. Sixteen individual aides are included in the current list, and 13 of them are employed. The last three will be assigned to the next three incoming students. Moving forward, when a child leaves the least senior Individual Aide will go.

Vote on Consent Agenda Items:

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. ITEMS CONSIDERED ON CONSENT AGENDA, APPROVED AS PRESENTED.

VIII. NEW BUSINESS

A. 2017-2018 District Comprehensive Improvement Plan

(See Sheet #7, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Karen Geer, that the Board of Education approve the 2017-2018 District Comprehensive Improvement Plan, as presented.

DISCUSSION: Assistant Superintendent Donna Runner explained this Plan is required because we are a focus district not performing at high levels. We will remain a focus district in part because we do not get 95% attendance for state tests. All schools within our district are in good standing following the state's focus visit, where we received recommendations for teachers and parents on what we need to do to improve based on student outcomes. A group of teachers, parents, and administrators worked on the Plan, setting goals and actions steps built around curriculum and instruction, parent engagement, and the social and emotional health of scholars to achieve the goals. Responding to questions, Mrs. Runner clarified that the Plan is submitted yearly until we meet the state goal for testing percentage. This year's Plan is progressive from last year's and more specific.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. 2017-2018 DISTRICT COMPREHENSIVE IMPROVEMENT PLAN, APPROVED AS PRESENTED.

VIII. NEW BUSINESS (CONTINUED):

B. State Environmental Quality Review – East Side Elementary School “Reconstruction” (Sewage Station)

WHEREAS, the Board of Education of the Gouverneur Central School District (the “Board”) has considered the effect upon the environment of the proposed work at: East Side Elementary School, “Reconstruction”, SED Control #51-11-01-06-0-003-012

WHEREAS, the Board has received and reviewed the Scope of the Proposed Project prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; new therefore

BE IT RESOLVED, motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, by the Board of Education of the Gouverneur Central School District as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act – SEQRA) of the Environmental Conservation Law that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Project is hereby approved and the Superintendent of Schools and all officers and employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project and to carry out the intent of this resolution.

DISCUSSION: Business Manager Carol LaSala stated this is from the \$100,000 project approved in the 2016-17 budget.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. STATE ENVIRONMENTAL QUALITY REVIEW – EAST SIDE ELEMENTARY SCHOOL “RECONSTRUCTION”, APPROVED AS PRESENTED.

C. East Side Elementary School “Reconstruction

RESOLVED: Motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, that the Board of Education of the Gouverneur Central School District is hereby authorized to expend up to \$100,000.00 for the Reconstruction Project, SED Control #51-11-01-06-0-003-012, at the East Side Elementary School, with up to \$100,000.00 of such cost to be expended from the Budget Appropriation, all as permitted by law. All of the above based on the approval of the State Environmental Quality Review Act and applicable regulations promulgated there under (“SEQRA”).

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. EAST SIDE ELEMENTARY SCHOOL “RECONSTRUCTION” APPROVED AS PRESENTED.

D. Standard Work Day

(See Sheet #8, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Karen Geer, that the Board of Education approve the Standard Work Day Resolution for Employees, as presented.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. STANDARD WORK DAY RESOLUTION FOR EMPLOYEES, APPROVED AS PRESENTED.

E. Committee Designations

Following discussion, board members agreed to take part as follows: GTA: Cartwright, McGregor, Fenlong, Roderick; GAA: Geer, Siebels, Delity; GSRPU: Dunkelberg, Ormasen, Cartwright; Capital Project: Dunkelberg, Roderick, Geer, Siebels; Safety Plan: McGregor, Ormasen, Delity; Shared Decision Making: Fenlong.

F. Acceptance of Gift

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, that the Board of Education accept the gift of the donation totaling \$970.00 from the GHS Alumni Basketball Association for the purchase of two Adjustable Easy-Up Youth Mini Goal and increase the athletic equipment budget by the same.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. DONATION FROM GHS ALUMNI BASKETBALL ASSOCIATION, ACCEPTED WITH GRATITUDE.

VIII. NEW BUSINESS (CONTINUED):

G. Authorization to Declare as Surplus and Bid the Sale of Used Equipment

(See Sheet #9, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, that the Board of Education declare as surplus the equipment on the attached list and authorize the Business Manager to sell/dispose of these items, as presented.

DISCUSSION: Superintendent French confirmed these items would be included in the upcoming "garage sale."

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. USED EQUIPMENT DECLARED AS SURPLUS AND APPROVED FOR SALE/DISPOSAL.

H. Voting Delegate for the NYSSBA Convention

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, that the Board of Education appoint Trustee Dr. William Cartwright as the voting delegate and Trustee Karen Geer as alternate delegate for the 2017-18 NYSBBA Business Meeting on October 14 in Lake Placid, pending attendance.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. DR. WILLIAM CARTWRIGHT AS VOTING DELEGATE AND KAREN GEER AS ALTERNATE DELEGATE FOR NYSSBA CONVENTION, APPROVED.

I. Wage Increase

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Dr. William Cartwright, that the Board of Education set the following hourly and per diem wage rates, effective July 1, 2017:

<u>Hourly</u>		<u>Per Diem</u>	
Lifeguard / School Monitor	\$11.00	LPN	\$90
Food Service Helper	\$11.00	Teaching Assistant	\$90
Teacher/Clerical/Individual Aide	\$12.00	Uncertified Substitute Teacher	\$90
Custodian/Cleaner	\$12.00	RN	\$105
Student Workers (age 16 and over for the summer) -		Certified Substitute Teacher	\$105
Prevailing New York State minimum hourly wage		GCS Retiree Substitute Teacher	\$125

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. WAGE INCREASES EFFECTIVE JULY 1, 2017, APPROVED AS PRESENTED.

J. School Lunch and Breakfast Program Participation and Policies

(See Sheet #10, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Karen Geer, that the Board of Education approve the Certification of Acceptance of the Free and Reduced Price Meal Policy for participation in the National School Lunch and Breakfast Program, during 2017-2018, incorporating the income eligibility guidelines, application form, suggested format for letters to parents and news media, and to revise school cafeteria prices to the following:

All breakfasts	\$0.00
Reduced price lunches	\$0.00
Elementary Lunch – full price	\$1.75
MS/HS Lunch – full price	\$2.00

DISCUSSION: Business Manager Carol LaSala responded to questions from board members, clarifying that we will still get federal and state aid for all meals of students qualifying for free or reduced, but we will no longer collect \$.25 for reduced. Over 60% of elementary students qualify for free or reduced meals, and 55-57% district-wide. Discussion regarding an available grant that would provide free lunches to all students took place, with Ms. LaSala explaining that our federal and state reimbursement is over \$1.50 per meal, and even though we qualify for the grant we would end up with a loss of \$18,000 per month.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. SCHOOL LUNCH AND BREAKFAST PROGRAM PARTICIPATION AND POLICIES, APPROVED AS PRESENTED.

VIII. NEW BUSINESS (CONTINUED):

K. Policy Review – 1st Reading

(See Sheet #11, Board Minutes File Folder)

A first reading was done of the revised Policy# 7130 Non-Resident Students. President Siebels stated the second reading and vote would be done at the July 31 meeting. Superintendent Lauren F. French added that the current version became problematic over the year it was tried.

IX. SUPERINTENDENT'S REPORT

A. Appointments1. Instructional

Extended Day Program Teachers and Coordinator. Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Vice-President David Fenlong, and seconded by Trustee Lisa Dunkelberg, that the Board of Education approve the following appointments, funded through the federal Title I program at the rate of \$30/hour, as presented:

2016-17: Jessica McMaster (6/26 – 6/30/17)

2017-18: Jessica McMaster, Rebecca Hocking, Danielle Wheat, Brock Davison, Heather Delity, Stacey Devlin, Tracy Whitton, Chandler Roberts, Deb White

Extended Day Program Coordinator, \$40/hour: Jessica Sullivan, 7/1/17 – 7/21/17.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. APPOINTMENT OF EXT. DAY PRGM TEACHERS AND COORDINATOR, APPROVED.

Pamela M. Stevens. Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, that the Board of Education appoint Pamela M. Stevens, possessing Literacy (Birth – Grade 6) and Elementary (PreK-6) permanent certificates, to a three-year probationary term as a Reading Teacher, in the Remedial Reading tenure area, at an annual salary in accordance with the Gouverneur Teachers' Association Agreement, at Step 17, B30M, from the 2017-2018 salary schedule. Ms. Stevens has received prior tenure. The appointment is effective July 1, 2017 for professional development purposes. The probationary period is effective August 31, 2017 through August 31, 2020 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012-3 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-3 of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Discussion: Ms. Stevens was in the audience and was congratulated and welcomed.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. APPOINTMENT OF PAMELA M. STEVENS AS READING TEACHER, APPROVED.2. Extra-Curricular

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, that the Board of Education approve the appointment of the following Extra-Curricular personnel:

Fall Coaching Appointment Modification. Motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, to rescind the Coaching Appointment of Katherine Richey as a Modified Girls Swim coach at Class 4, Step 1.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. MODIFICATION TO FALL COACHING APPOINTMENT, APPROVED AS PRESENTED.

Co-Directors of Continuing Education. Motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, to appoint Sean T. Devlin and Debra R. White to serve as Co-Directors of Continuing Education for the 2017-2018 school year, each to receive a stipend of \$3,250.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. CO-DIRECTORS OF CONTINUING EDUCATION, APPROVED AS PRESENTED.

IX. SUPERINTENDENT'S REPORT (CONTINUED)

3. Substitutes

(See Sheet #12, Board Minutes File Folder)

Upon presentation and recommendation of Lauren F. French, Superintendent of Schools, motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, to approve the appointment of instructional and non-instructional substitutes, tutors, and student employees for the 2017-2018 school year, as presented.

YEAS: Cartwright, Delity, Fenlong, Geer, McGregor, Ormasen, Roderick, Siebels.

NAYS: None.

ABSTENTIONS: Dunkelberg

MOTION CARRIED. PER DIEM SUBSTITUTES FOR 2017-2018, APPROVED AS PRESENTED.

X. COMMENT PERIOD

No comments were offered.

XI. PROPOSED EXECUTIVE SESSION and APPOINTMENT OF CLERK PRO TEMPORE.

Motion made by Trustee Lisa Dunkelberg, and seconded by Vice-President David Fenlong, to enter into executive session to discuss matters leading to the appointment of a particular person, and to appoint Superintendent Lauren F. French as Clerk Pro Tempore for the remainder of the meeting.

YEAS: All Trustees Present

NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 7:40 PM.

XII. RETURN TO OPEN SESSION and ADJOURNMENT

There being no further business or discussion, motion made by Trustee Lisa Dunkelberg, and seconded by Trustee Karen Geer, to return to open session and adjourn the meeting at 7:54 PM.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 7:54 PM, EDT.

Respectfully submitted,

Tatia Z. Kennedy, District Clerk

Ed Siebels, President