

## Internal Operations

**SUBJECT: BOARD MEMBER TRAINING ON FINANCIAL OVERSIGHT,  
ACCOUNTABILITY AND FIDUCIARY RESPONSIBILITIES, AND  
GOVERNANCE**

Within the first year of election or appointment, each board member must complete a minimum of six (6) hours of training on the financial oversight, accountability and fiduciary responsibilities of a school board member. Once the training is completed, it does not need to be repeated if a Board member is re-elected. The curriculum and provider of this training must be approved by the Commissioner of Education.

In addition, all board members must participate in training within the first year of service as to the powers, functions and duties of boards of education, as well as the powers and duties of other governing and administrative authorities affecting public education. The curriculum and provider of this training must be approved by the New York State Education Department.

Upon completion of the required trainings, the Board member must file a certificate of completion with the District Clerk.

Any expenses incurred for training are a lawful charge upon the District.

Education Law Section 2102-a  
8 NYCRR Section 170.12(a)  
Chapter 388 of the Laws of 2010

Adopted: 5/22/06  
Revised: 9/8/08; 9/11/17